

RIVER OF HOPE YOUTH CENTER

Hope Presbyterian Church, 7730 North Shore Drive, Spicer, MN 56288

320-796-2650

ACTIVITY REQUEST FORM

Hope Presbyterian Church is happy to make its River of Hope Youth Center available to those needing space for Christ-centered functions on a first come, first served basis. Usage fee of \$40.00 for members and non-members \$80.00.

What do I need to do? First fill out this form and return to the church by mail or email to hopepres@gmail.com.

Timeline—The earlier the better, for session approval. (They meet the first Monday of each month.)

We would like the River of Hope Youth Center to be used for Church youth. This building’s first priority is for youth, but we will not limit the activities if the church is also booked. (Session approval is needed for this).

Guidelines to follow: No Smoking or any tobacco products, we are a drug –free facility, and NO alcoholic beverages are permitted. No sale of merchandise. Copyright laws with music must be followed. Event may not exceed the maximum capacity of 100 guests.

If you can follow these guidelines, please fill out the form and return to Hope Church.

Date of requested event: _____ Starting time: _____ End time: _____

Activity/Event: _____

Contact person for event: _____

Home phone: _____ Cell phone: _____

Email address: _____

Approximate number of guests _____

Would you like us to email or call you after getting approval? (circle one) Email Call home phone Call cell phone

FOR OFFICE USE ONLY

Date request received _____ Date request approved: _____

Session approval required: Yes ___ No ___ Date contact person notified: _____